



केन्द्रीय विद्यालय क्रमांक-१
Kendriya Vidyalaya, No.1
आयुध निर्माणी इस्टेट इटारसी (म.प्र.) 461122
Ordnance Factory Estate, Itarsi, M.P 461122
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Website.

F.72/KV.1/OFI/2022-23/ 154 /

Date: 24.06.2022

VMC MINUTES

Chaired By: - Shri S P Shendre, GM, O.F, Itarsi & **CHAIRMAN VMC**
Member Secretary: - Manish Tuli, Principal, KV, No.1, O.F, Itarsi

Welcome of Chairman and VMC Members:-

Honorable Chairman and Nominee Chairman were welcomed by Principal of Kendriya Vidyalaya.
All the members were approved by the VMC Chairman as per KVS norms.

Confirmation of minutes of the VMC meeting held on

- Member Secretary Principal KV OF Itarsi approved the minutes

Chairman and Members appreciated the effort of Vidyalaya for completing the above said task within the stipulated time frame and as per the discussion of previous VMC.

शैक्षणिक उन्नति एवं गतिविधियाँ Academic Progress and Activities:

a. Details of the Students Appeared for the Board and Non-Board Examination:

Details of the Students appearing for 2021- 2022 Board and Non-Board Examination

Class Details	Number of Students Enrolled
XII Science	36
XII Commerce	26
X	77

- b. **Pustakophar:** The program is initiative of Hon'ble Commissioner KVS New Delhi, Under this program the students are counseled to gift the books to their Junior after completion of session and also to take the gifted books from Senior Student. The tagline of the program is to "Save Nature and Reduce Paper Use" and also to develop value amongst the students. The program is functional from 2014 onwards.
- c. **SOP:** All the Safety Operations are conducted as per the Instructions of KVS, CBSE and National School Safety Program. The teachers are on duty before the arrival of students, monitor the students during the Break and also escort the students during the dispersal. In Addition to this the following devices are installed for SOP:

Security features installed	No. of article installed	Whether functioning or not	Location where installed
Fire Extinguishers	30	Yes	All prominent places
Fire Alarm	01	Yes	Assembly stage
CC TV	32	Yes	School corridors
PA System	01	Yes	Principal chamber
Intercom	08	Yes	School gate with departments

d. Admission for Session 2022-23

All the Admission process has been completed as per the instructions of KVS and timely updated modalities. As still the vacancies are underlying in few Classes including Class I for which the permission has been accorded by Regional Office, Bhopal and the entire process for admission against all the existing vacancies till 20 July 2022 will be exercised as per the instructions and will be monitored by the Office of Chairman.

e. Implementation of All the programs and initiatives of CBSE, KVS and Ministry of Education

- NIPUN
- SAFAL
- AKAM
- EBSB
- TOY PEDAGOGY
- FLN
- COMMITTEE FOR SESSION 2022-23
- APPOINTMENT OF CONTRACTUAL TEACHERS

PGT PHYSICS, 01 TGT ENGLISH, SPORTS COACH, YOGA TEACHER, STAFF NURSE AND COMPUTER INSTRUCTOR.

f. External Examination for Session 2022-23

As per the instructions of KVS, CBSE, MHRD and other agencies (approved by KVS) all the external examinations will be conducted by Sh Pankaj Patel (PGT English) and Sh Amit Kumar Tiwari (PGT Chemistry). The details of all the examinations are displayed in school gallery for advertising and informing the interested students.

g. Conduct of Workshop: As the school scheduled was reduced to 12:00 Noon, Workshops on different important issues where conducted to streamline the functioning of different responsibilities:

h. Cluster School & HUB School : KV OF No 01 Itarsi has been assigned with additional responsibility of Cluster Head School – Itarsi Cluster with 09 KVS and CBSE HUB School to coordinate all the ongoing activities in KVS / CBSE and quick dissemination of information.

- i. Online AMC of Computers : AMC of Computers and as per the instructions of KVS is now administered through GEM Portal and Computers under warranty period will be maintained by the concerned Vendor.
- j. No use of Plastic and Green Birthday: Under this program students and teachers have stepped ahead to avoid use of Plastic and celebrating Green Birthday by gifting sapling to the school garden and are planted by Birthday child / Teacher.
- k. Academic Inspection by VMC Members: The Hon'ble VMC members are members of team to monitor the Academic progress and in this regard the members are requested to visit and monitor the Academic progress and welcomed with valuable suggestions and guidelines for improvement and perfection.
- l. School Discipline Committee: The school discipline committee is framed as per the KVS guidelines and for any serious issues / events the same will be notified to the Office of the Chairman with recommendations and course of action. The Nominee Chairman and the Member Educationist will be the vibrant member of Enquiry committee.
- m. Modernization of Lab: Under the program of up-gradation of Science Laboratory the KVS has procured Modern Equipments for Physics, Chemistry, Biology and Junior Science Labs, and the same are regularly demonstrated by concerned Department I/c on periodical basis and correlating with the contents and concepts and further the purchasing for the labs is performed through GEM portal and as per the instructions and approval of KVS and Office of Chairman.
- n. Establishment of Atal Tinkering Lab: Initiative of NITI Aayog Atal Tinkering Labs are established in Schools by allocating funds of Rs 12.00 Lakhs in First Phase – 07.00 Lakh for procurement of Goods (Strictly through GEM) 1.50 Lakh for Digital and computer peripherals and 1.50 Lakh for Furniture and establishment, the remaining 2.00 Lakh for Events, Carnivals, Festivals and Seminars. Kendriya Vidyalaya No 01 Ordinance Factory Itarsi has been approved for the same and the school administration is waiting for the receipt of funds, and the procedure of purchase will be monitored by the Chairman and Member VEC.
- o. BALA : Building As Learning Area and under this program the entire building is to decorated with informative and educative lessons in innovative manner. The allocated budget for the BALA concept is per annum @ Rs 2.50 Lakh per vidyalaya.

3. Financial Status and Pending Issues:

As per the official and Bank records, the details of Funds available in Vidyalaya Vikas Nidhi is Rs 2.00 Lakhs

The On Date liabilities are: (In Lakh)

a. Contractual Teacher Salary for (June 2022)	=	Rs. 1.00
b. Out Sourcing M/s Indoriya Services (December 2021-Feb 2022)	=	Rs.4.50
c. Pending Bills	=	Rs. 3.00

Total = Rs 8.50 Lakh

p. Approval of Repairs of Windows

As per the survey report submitted by the Student Council of Kendriya Vidyalaya No 01 OF Itaris some of the window panes in every Class Room are either without Glass or Damaged. The council has submitted the proposal for the repair of the same. The M & R team has made the survey and the replacement and repair of the window panes will be taken on Priority during the January 2022. Approximately 150 Glasses are to be repaired and replaced with Silicon Gel adhesive for proper strengthen and avoid falling of the same.

q. Procurement of Goods through GEM portal

As per the instructions of KVS and CVC the goods available on GEM Portal should be procured through GEM Login. The school is duly registered on GEM Portal and through the Buyer-consignee I/d of Department I/c the goods will be procured from the GEM Portal. The entire staff has been trained for the process of procurement and will be strictly adhered to the same.

r. Condemnation of Goods for Session 2021-22

The process of condemnation of un-serviceable goods within the limit of Vidyalaya Management Committee for session 2021-22 will be performed in the month of April 2022 as per the codal provisions of KVS enclosed in Accounts Code. Process of auction will be published by mid of July 2022.

s. Preparation of Budget for Session 2022-23

As per the instructions of KVS RO Bhopal the Annual Budget for Session 2022-23 will be prepared and submitted to all the VMC Members for review and incorporating the changes will be submitted to the Office of Chairman for due approval and then after will be submitted to the Office of Deputy Commissioner for information and approval.

t. Pending Audit Para – AG and Internal Audit Para

AG Audit :

Number of Pending Para	Reply Submitted or Not	Status
IR - 01 (Related to Non-submission of 1% to the Government Treasure by the construction Agency)	YES	Awaited
01 Recovery of amount of Rs 1320 from DGS & D New delhi	YES	Awaited

Internal Audit :

Number of Pending Para	Reply Submitted or Not	Status
Previous Audit = 00 Para Latest Audit = 02 Para	Reply of All the Audit Para has been submitted for the same.	Report Awaited from Regional Office, KVS Bhopal

4. Special Repairs and Construction work Proposal

a. **Repair of Toilets**

The MES is requested to visit School Campus and submit the estimates for special repair of Toilets, as Leakage in toilets is reported and is damaging the building and also resulting to unhygienic conditions and also modification of 04 Toilets for CWSN.

b. **Class Room Repairs (Floor and Windows)**

The MES is requested to visit School Campus and submit the estimates for special repair of Class Room Floors, are damaged and needs immediate repair by installation of Kota Stones on Floor and Side Tiles on Wall to the height of window.

c. **Construction of External Water Point**

The MES, Bhopal and CPWD Bhopal has been requested to provide the estimates.

d. **Repair and maintenance of Basket Ball Court**

The MES is requested to visit School Campus and submit the estimates for special repair of Basket Ball Court for further submission to the KVS.

a. **Development of Sports Infrastructure**

The MES is requested to visit School Campus and submit the estimates for possible Sports infrastructure Foot Ball Mini-stadium, Volley Ball Court and Athletic Track.

The Details Planwise enclosed:

PROPOSAL NO 01

- KOTA stone installation in all the Class Rooms, Vetrified Non-skit tiles in all the departments.
- Electrical Fittings Installation and replacement of old Aluminium Wiring by Copper wiring.

- White Washing of All the Class Rooms, Departments and External Building, Boundary Wall with all weather proof emulsion, and repairing of damage parapits.
- Upraising of Boundary Wall
- Constructions of 02 Main Gates with Reception Desk
- Repair of All the Toilets and Water Points.
- Repair and Kota stoning of Assembly Area
- Installation 01 High Mask Light.
- Windows and Doors of All the Class Rooms and Departments.

PROPOSAL NO 02

- Modification of 04 Old Toilets to toilets for CWSN (02 Boys and 02 Girls, 01 in each Floor)
- Construction of Ramp for CWSN with Shade and proper inclination

PROPOSAL NO 03

- Repair and Maintenance of Internal Road with special coating and line marks

PROPOSAL NO 04

- Repair of Basket Ball Court and Development of Mini Stadium

The estimates received by the MES Jabalpur has been taken with MES Office Hyderabad and later on due to dissolution of MES Jabalpur in the month of April 2022, the work request has been forwarded to MES & CPWD Bhopal with details of work and estimates so that the same can be taken with KVS HQ New Delhi for Special Grants of M & R under deposit work.

STEP 02 Committee of Teacher has been regularly framed to execute the work and collect the estimates for Phase manner repair and the same is excercised by the Committee and according the fund request has been raised with KVS RO Bhopal also.

As from March 2020 till September 2021 due to Covid and protocols, the issue has not been taken up, and as in Academic Session 2021-22 CBSE has executed 02 Phase Examination First Term in the Month of November - December 2021 and Second Term in Month of April - June 2022, and as the School building is holding examination centre of 05 Schools with 400 capacity examinees to write the Examination, and as per the instructions to maintain the protocol of Examination centre the work has not been excercised and has been in plan to exercise in Phase manner from June 2022 end considering the safety and security of Students and deposit work awaited to meet all the repairs and maintenance work as described.

The estimates will be forwarded and submitted to the KVS Head Quarters under Special Repair Provision for providing the funds, the same will be forwarded with due Justification and Survey Report duly approved by the Office of Chairman VMC, KV No 01 OF Itarsi.

- b. Ongoing Staff Quarter Repair and Maintenance: Staff Quarter Maintenance and repair has been commenced from 20 June 2022 in phase manner. The Entire Monitoring Team has been informed for due monitoring for Quality and Quantity check of work executed.

5. Achievement of Students and Teachers

- * Master Abhay Singh and Master Zaid Ansari have created a dedicated serve for school on Discord Platform.
- Master Satyam Anand Awarded with Certificate of Appreciation and Cash Award of Rs 2000 by Ministry of Marine and Fishery under program MPEDA

a. Repair of Approach Road to KVS Campus and Vaccination Drive

The School Administration convey sincere THANKS to the Hon'ble Chairman for Vaccination Drive (For the Students of Class IX – XII) and Approach road to the KV Campus.

b. Constitution of VEC

The VEC (Vidyalaya Executive Committee) a miniature of Vidyalaya Management Committee with purpose to solve local issues and meets frequently for streamlining the Administration and Academic Issue composed of following members is submitted for approval:

- | | |
|--------------------------------------|-----------------------|
| a. Nominee Chairman | |
| b. Educationist (Any One) | - Smt Sangeeta Sharma |
| c. Teacher Representative | Smt Renu Shrivastava |
| d. Department I/c | |
| e. Any of the other available member | Sh Yashwant Chourey |
| f. Member Secretary | |

All the proposals or reforms will be final submitted for the approval of the Chairman VMC KV No 01 OF Itarsi.

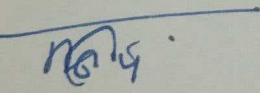
- c. **Safety and Security :** The School Administration notified that the Boundary Wall (Barbed Wires and Iron Clamps) have been damaged and removed externally and is security concern of Staff and Students. The issue may discussed with the Security Officials for monitoring and the same will be presented to the KVS for Installation approval and upraising the Boundary Wall for SOP.

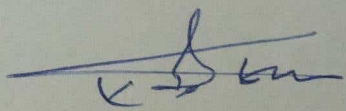
The meeting was concluded by publication of Online Magazine on International Yoga Day by Hon'ble Chairman, VMC and with the Votes of Thank and assurance to the members that all suggestion will be taken up for consideration by Shri Amit Tiwari and co-opted member of VMC.

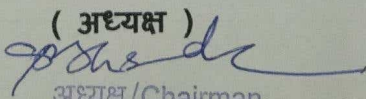
अनुमोदन पश्चात मीटिंग मिनट्स सभी शिक्षकों के सूचनार्थ प्रेषित (समूह) की जायेगी ।

Members Present For The Meeting (Online Mode)

- 01 Dr Bholu Prasad (Eminent Doctor Member)
- 02 Mr Ravindra Kumar Rudra (Educationist Member)
- 03 Smt Sangeeta Sharma (Educationist Member)
- 04 Mr M T Topno (Representative Member)
- 05 Mr Kishan Lal Yadav (Parent Member)
- 06 Smt Emorlyn Nerious (Parent Member)
- 07 Mr Mani Mohan, AGE MES (Technical Member)
- 08 Mr Yashwant Chourey (Eminent Member Cultural)
- 09 Smt Renu Shrivastava (Teacher Representative)
- 10 Dr Sapan Goel (Co-opted Member)
- 11 Mr Manish Tuli (Member Secretary)
- 12 All The Department Officials and Teachers joined On Online Mode.


(मनीष तुली)
प्राचार्य
Principal


(नामित अध्यक्ष)
नामित अध्यक्ष / Nominee Chairman
वि.प्र.स. / V.M.C.
कें.वि.क्र.1 आ.नि. इटारसी / K.V.No. 1 Of Itarsi

(अध्यक्ष)

अध्यक्ष / Chairman
वि.प्र.स. / V.M.C.
कें.वि.क्र.1 आ.नि. इटारसी / K.V.No.1 O.F. Itarsi