

Article 146. (a) Initial Outlay for Hostels : For procuring all non- recurring items for the hostel, including furniture and equipment for dormitory, dining hall, kitchen, sick- room and nurse's quarters, expenditure shall be met by the KVS (HQ).

(b) **Recurring Expenditure :** All recurring expenditure (including expenditure on water, electricity, contingencies, maintenance and replacement of furniture and equipment) shall be met out of the monthly collections from each boarder and deficit, if any, shall be met out of the KVS funds.

Article 147. PARENT TEACHERS ASSOCIATION :

In order to promote understanding and co-operation between parents and teachers for the overall betterment of the students, every Kendriya Vidyalaya shall have a Parent – Teacher Association. The guidelines governing its functioning are as given below :-

1. The name of the association shall be ‘ Parent Teacher Association’ of the Kendriya Vidyalaya hereafter referred to as ‘ASSOCIATION’.
2. **AIMS & OBJECTIVES**
 - (i) To promote co-operation of parents and teachers for improving the educational facilities and programmes of the Vidyalaya in particular and education in general
 - (ii) To hold seminars, workshops , discussions, cultural activities and to arrange meetings of parents and teachers.
 - (iii) To encourage the staff and students of the Vidyalaya through incentive awards, etc.
 - (iv) To promote understanding and co-operation between members of the Vidyalaya and the community regarding school life and work and social service.
 - (v) To maintain harmonious relations between parents and teachers for betterment of the students.
3. **MEMBERSHIP**
 - a) Every parent (parent can either be mother or father or legal guardian of the children studying in the school) of a child studying in the Vidyalaya shall be member of the PTA.
 - b) Teacher Member : All members of the teaching staff of the school shall ipso facto be members of the Association but the membership shall lapse immediately on their ceasing to be members of the teaching staff of the school.
4. **Registers of Members etc. :** Register showing the names, addresses and brief description of the members shall be maintained in the office of the Association and a copy of the same shall be given to the Vidyalaya Management Committee for their record.
5. **AUTHORITIES OF THE ASSOCIATION**

7. CHARTER OF DUTIES :

(a) Functions of the Executive Committee:

- (i) The Executive Committee shall look after the affairs of the Association and manage the business of the Association.
- (ii) It may appoint a sub-committee from amongst the members of the Executive Committee or members of the Association and assign such functions to them as may be considered necessary in the best interest of the Association.
- (iii) The Executive Committee shall have full powers to make or amend rules and by-laws consistent with the constitution of the Association which will be placed before the General Body for consideration in its next meeting.

(b) Functions of the Office Bearers:

- (i) **Chairman:** The chairman shall attend and preside over all meetings of the Executive Committee and the General Body, preserve due order and approve the minutes of the meeting of the Association
- (ii) **Vice – Chairman:** In the absence of the Chairman, the Executive / General body may request the Vice- Chairman to preside over the meeting and to perform the functions and duties of the Chairman.
- (iii) **Secretary.** He shall be in charge of the Association's office and shall be responsible for conducting the day – to day affairs, calling of meetings of both the Executive and the General Body, recording of proceedings and issue of minutes of meetings, maintaining of registers and records of the Association, preparing the annual reports and perform all other functions generally incidental to the office of the General Secretary.
- (iv) **Jt. Secretary .** The Jt. Secretary shall assist the Secretary in the discharge of his/ her duties and in the absence of the Secretary, the Jt. Secretary shall act for him/ her as the Secretary.

8. REMOVAL OF OFFICE BEARERS AND MEMBERS OF THE ASSOCIATION.

The Executive Committee may, by giving sufficient notice and on a resolution passed by at least two- third of its members, remove, suspend or expel any member of office- bearer of the Association who in its opinion has been guilty of conduct calculated to injure or bring disrepute to the Association or who has acted contrary to these rules. This should be informed to the general body in its next meeting.

9. FUNDS AND FINANCE :

The PTA shall not collect or maintain any funds.

10. MEETING OF THE EXECUTIVE COMMITTEE:

- a) The Secretary shall convene all meetings of the Association in consultation with the Chairman. The Chairman, when present, shall preside at all such meetings. In the absence of the Chairman, the Vice- Chairman may act for him/her.
- b) The Executive Committee shall meet a minimum of three times a year to transact the business of the Association after giving three day's clear notice in writing to all its members, specifying the agenda to be considered at such meeting. At least 1/3 of the total strength of the Executive Committee shall be necessary to form a quorum, but no quorum shall be necessary for an adjourned meeting.
- c) On a special requisition made by any five members of the Executive Committee addressed to the Secretary, an extraordinary meeting of the Executive Committee may be convened after giving three days' notice to all members of the Executive Committee.
- d) Decisions in the Executive Committee shall be taken on the basis of simple majority and in case of a tie, the Chairman shall have a casting vote.

11. ANNUAL MEETING OF THE GENERAL BODY:

The annual meeting of the Association shall be held within six months from the close of the financial year. At least 7 days' notice for the date and place of such meeting shall be given to all members of the Association for transacting the following business:

- i) To present the Annual Report of the Association.
- ii) To transact any other business recommended by the Executive Committee

12. QUORUM FOR THE GENERAL BODY MEETING:

The quorum for the general body meetings, whether annual or extraordinary, shall be 50 parent members personally present but no quorum shall be necessary for an adjourned meeting unless it is a meeting called by the members through requisition.

13. AMENDMANT OF THE CONSTITUTION :

The constitution of the Association may be amended by the General Body if at least 2/3rd of the members present vote for amendment, on an advance notice of at least 07 days.

14. INTERPRETATION OF THE CONSTITUTION , RULES & BYE-LAWS:

KVS shall be the competent authority for interpretation/ clarification on any of the articles / rules , constitution, bye laws of the Association in the event of any dispute or any uncertainty.



केंद्रीय विद्यालय क्र ०१
आयुध निर्माणी इस्टेट इटारसी (म प्र) ४६११२२
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फ. /कवि ऑफ इटारसी/२०२१-२२/PTA/

दिनांक 04 June 2021

विषय : पेरेंट्स टीचर एसोसिएशन गठन बाबत ।

स क्र	सदस्य का पद	सदस्य का नाम
०१	अध्यक्ष	श्री मनीष तुली प्राचार्य केंद्रीय विद्यालय क्र ०१ आयुध निर्माणी इटारसी
०२	उपाध्यक्ष	श्री कृष्ण लाल यादव पिता मास्टर नैतिक यादव
०३	सचिव	श्रीमती ईमोर्लिन नीरियस माता सुश्री इस्टर नीरियस
०४	सह-सचिव	श्रीमती रेनू श्रीवास्तव स्नातकोत्तर शिक्षिका
०५	दो अभिभावक सदस्य (जो विद्यालय प्रबंधन समिति में नामित नहीं किये गए है)	श्री देवेन्द्र झा पिता मास्टर नितिन झा श्रीमती मनीषा खाडे माता मास्टर मानस खाडे
०६	०१ शिक्षक सदस्य (जो विद्यालय प्रबंधन समिति में नामित नहीं किया गया है)	श्री संजीव कुमार प्रशिक्षित स्नातक शिक्षक